AIC Program

Annual Inspection Certification (AIC)

Elizabeth Scanlan
Department of Buildings

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ELEVATOR ORDINANCE

• Updates code to current national standards
  – ASME A 17 (2007)
• Requires Certificate of Inspection to be displayed in elevator
• Effective April 19, 2010

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ELEVATOR ORDINANCE

• Hydraulic units required to be upgraded by 2013
• Data plates and maintenance manuals required
• Fire service Phase II deadline extended to 2015
• Skirt/Step performance index testing
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OVERVIEW

• Building owner responsible for condition of all conveying devices
• Annual inspections conducted by independent third-party private inspectors with State of Illinois license

• Compliance report submitted electronically
• Owner confirms list of equipment
• Inspector confirms equipment specifics and condition
• Owner pays fees and prints Certificate of Inspection

PROCESS

• Owner receives notice from DOB with reference # and PIN
• Owner logs into website and selects inspection company – Separate inspectors allowed
• Owner manages all buildings under one account
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**PROCESS**
- Inspector uses license number to create account
- One account to manage all addresses
- Inspection company assigns specific Inspector to equipment
- Inspection standard
  - QEI Checklist

**RESULTS**
- Device complies:
  - Inspector certifies condition
  - Owner pays AIC program fee
    - Fee = 50% of Annual
  - Owner downloads/prints Certificate
  - Owner displays Certificate in elevator
    - Other devices - certificate available

- Device fails:
  - Inspector notifies owner of necessary work for compliance
    - Inspector files report that device failed
  - Owner secures necessary permits and completes the work
  - Owner reports the permit numbers and submits the AIC report
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RESULTS
• Permit work does NOT need to be completed to submit AIC report
  – Permits must be secured
• City inspectors approve permit work
• Email notice to Owner when permit work approved
• Owner prints and displays Certification of Inspection

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ENFORCEMENT
• Audits
  – Randomly selected
• 311 calls
  – Public complaints
• Administrative Hearing
  – Not submitting report

AIC Program

PARTICIPATION
• Central Business District
• Sister Agencies in CBD
• Devices exempt from fees
  – Non-profits
  – Institutional
• City-owned buildings inspected by City Inspectors
AIC Program

Additional Info & Contacts

- Website:
  - www.cityofchicago.org/buildings/aic
- Summary
- Eligible inspection companies
- FAQ's
- Email
  - aic@cityofchicago.org
AIC Program

QUESTIONS AND ANSWERS